

## Financial Reports

## Liquidation Report

Hotel and Restaurant Management Society

VITAM

August 28, 2012

| Date | Nature of Income                    | Payee | Check no. | Amount | Total PhP         | Running Balance     |
|------|-------------------------------------|-------|-----------|--------|-------------------|---------------------|
|      | Solicitation/Sponsorships           |       |           |        | Php -             | Php -               |
|      | Subsidies(SAF, CDF, Athletic Fund)  |       |           |        | Php -             | Php -               |
|      | Council/Organization Fund (Mem Fee) |       |           |        | Php 10,000        | Php 7,058.04        |
|      |                                     |       |           |        | Php -             | Php -               |
|      | <b>Total Cash Receipts</b>          |       |           |        | <b>Php 10,000</b> | <b>Php 7,058.04</b> |

| Date   | Details                          | Payee                                   | Receipt/ Voucher No. | Unit Cost (PhP) | Unit/s | Total PhP    | Running Balance |
|--|----------------------------------|---|----------------------|-----------------|--------|--------------|-----------------|
| <b>I. Food Expenses</b>                      |                                  |   |                      |                 |        |              |                 |
| 8/28/2012                                    | 3 Summit 500ml                   | Scott's Food Express                    | 0762                 | Php 15.00       | 3      | Php 45.00    | Php 7,013.04    |
| 8/28/2012                                    | Chef Salad (For Yoga Instructor) | Pancake House                           | 9583                 | Php 230.04      | 1      | Php 230.04   | Php 6,783.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 6,783.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 6,783.00    |
| <b>II. Physical Arrangement</b>              |                                  |   |                      |                 |        |              |                 |
|  |                                  |   |                      | Php -           |        | Php -        | Php 6,783.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 6,783.00    |
| <b>III. Professional Fee/Honararia/Token</b> |                                  |   |                      |                 |        |              |                 |
| 8/28/2012                                    | Yoga Club Instructor Honararium  | Hotel and Restaurant Management Society |                      | Php 1,000.00    | 1      | Php 1,000.00 | Php 5,783.00    |
| 8/29/2012                                    | Nestle Speaker Honararium        | Hotel and Restaurant Management Society |                      | Php 1,000.00    | 1      | Php 1,000.00 | Php 4,783.00    |
| <b>IV. Rentals (Venue, Equipment, etc.)</b>  |                                  |   |                      |                 |        |              |                 |
|  |                                  |   |                      | Php -           |        | Php -        | Php 4,783.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 4,783.00    |
| <b>V. Transportation</b>                     |                                  |   |                      |                 |        |              |                 |
|  |                                  |   |                      | Php -           |        | Php -        | Php 4,783.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 4,783.00    |
| <b>VI. Documentation</b>                     |                                  |   |                      |                 |        |              |                 |
| 8/28/2012                                    | VITAM: Evaluation Forms          | GBM Copy Center                         | OR#33234             | Php 0.75        | 60     | Php 45.00    | Php 4,738.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 4,738.00    |
| <b>VII. Communication</b>                    |                                  |   |                      |                 |        |              |                 |
|  |                                  |   |                      | Php -           |        | Php -        | Php 4,738.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 4,738.00    |
| <b>VIII. Office Supplies</b>                 |                                  |   |                      |                 |        |              |                 |
| 8/27/2012                                    | Memo Pad Give Aways              | ADS City Advertising Enterprises        | 0280                 | Php 9.00        | 300    | Php 2,700.00 | Php 2,038.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 2,038.00    |
| <b>IX. Others: pls specify</b>               |                                  |   |                      |                 |        |              |                 |
| 8/25/2012                                    | Paper Parchement and Pencil      | National Bookstore                      | 7177                 | Php 906.75      | 1      | Php 906.75   | Php 1,131.25    |
| 8/25/2012                                    | Certificate Holder               | National Bookstore                      | 2709                 | Php 98.25       | 1      | Php 98.25    | Php 1,033.00    |
| 8/27/2012                                    | Ink, Gift Box, Ribbon paperq     | National Bookstore                      | 3187                 | Php 1,033.00    | 1      | Php 1,033.00 | Php -           |
| <b>X. Miscellaneous</b>                      |                                  |   |                      |                 |        |              |                 |
|  |                                  |   |                      | Php -           |        | Php -        | Php 1,033.00    |
|  |                                  |   |                      | Php -           |        | Php -        | Php 1,033.00    |
| <b>TOTAL EXPENSE</b>                         |                                  |   |                      |                 |        | <b>Php</b>   | <b>7,058.04</b> |
| <b>TOTAL AMOUNT FOR REMITTANCE</b>           |                                  |   |                      |                 |        | <b>Php</b>   | <b>-</b>        |

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