



## PHILIPPINE COUNCIL OF HOSPITALITY MANAGEMENT STUDENTS

*A Student Chapter of the Council of Hotel and Restaurant Educators of the Philippines*

Headquarters: National University, 551 M.F. Jhocson Street, Sampaloc, Manila

Telephone no. (632) 712.1900 Local 704., email: pcohms2011@gmail.com

### Executive Board

#### List of Officers

*Academic Year 2012 – 2013*

PIO A. SANCHEZ

**President – UST**

CAROLYNNE F. ARRIOLA

**Vice President – UP**

ZARAH JANE R. PADUA

**Secretary – AU**

JOSHUA R. HUETE

**Treasurer – PUP**

ROBEE JOY B. SUNGA

**Auditor – SFU**

ROI ALLEN S. AMURAO

**PRO –LPU Cavite**

### BOARD MEMBERS

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### BOARD OF ADVISERS

Mr. RUDIE E. CABARDO

**Chairman Board of Adviser – NU**

### LETTER OF INVITATION

As a national organization of hotel and restaurant/hospitality management students and as a recognized student chapter of COHREP, we believe that it is important to strengthen the ties between the future leaders of the hospitality industry because the interaction and connection that they will be able to develop in this organization can bring forth meaningful projects which can further develop the strengths of its members.

In order to achieve the council's vision to be recognized as a national student organization and be the representing body of the hospitality field that caters to hospitality students of the country, we will be organizing our **2<sup>nd</sup> Hospitality Management Student Leaders' Conference**, on **July 27, 2012** at the University of Santo Tomas. The activity is a whole day event that will feature a **Leadership Seminar** in the morning and the **Election of the new set of Board of Directors of PCOHMS** in the afternoon.

The event aims to:

1. Develop the leadership and organizational management skills of hospitality management student leaders of the country through the talks which will be delivered by the invited industry leaders;
2. Provide a venue for interaction and connection between the officers of different HRM/HM organizations for possible project collaborations in the future; and
3. Organize HRM/HM student organization officers to elect the new set of board members of the organization.

In line with this, we would like to invite your school to be part of this event. We are looking for student leaders with passion for service and excellent organizational management skills who are ready to face the challenge of becoming an officer of the national organization of hotel and restaurant management students. Each school is requested to send two (2) participants to the event but only one (1) will be allowed to represent the school during the election proper. Representatives to the elections must meet the qualifications stipulated in the attachment to this letter.

Kindly fill out the attached registration form with the necessary information from your school and send it to **pcohms2011@gmail.com** on or before Saturday, July 21, 2013. We would like to request the presence of those on the list on Saturday, July 27, 2013, 8:00am - 05:00PM at Rooms MFR2A and MFR2B of the Albertus Magnus Building, University of Santo Tomas.

Sincerely,

**Pio A. Sanchez**  
*President*

Noted by:

**Mr. Rudie E. Cabardo**  
*Adviser*



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### **QUALIFICATIONS OF THE STUDENT REPRESENTATIVE TO THE PCOHMS BOARD OF DIRECTORS' ELECTIONS**

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1. He /She must be a bona fide student of the school he/she is representing.
  2. Must be holding any of the two highest positions (e.g. President/Vice President or equivalent) of the hotel and restaurant management student organization of the college/university.
  3. In case any of the two highest ranking officers cannot represent the school, the officer next in ranking can be sent as a representative.
  4. Must not have any disciplinary record in his/her University.
  5. Must not have any failing grade.
  6. Recognized, active, and effective student leader or officer
  7. Model of integrity, discipline and excellence
  8. With excellent communication skills.
  9. In case of students who will be having their practicum training, he/she will only be allowed to represent his/her school if he/she will be having his/her practicum training locally.

#### **ELECTION GUIDELINES**

1. Outgoing PCOHMS Board Members will serve as the COMELEC officials for the PCOHMS Board of Directors Elections.
2. Only one (1) student representative per school will be allowed to join in the election.
3. The student representative should meet the qualifications stipulated in this attachment.
4. The Board of Directors shall be composed of fifteen (15) members.
5. During the election proper, each student representative will be given time to introduce himself/herself.
6. A secret balloting will be applied.



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7. The top fifteen candidates with the most number of votes will be the winners.

8. The newly elected Board of Directors, will then elect among themselves the following positions: President, Vice President, Secretary, Treasurer, Auditor, and Public Relations Officer. The rest of the board who will not be elected will be assigned to chair/co-chair the standing committees of PCOHMS.

9. The Board of Directors shall have a term of one (1) year.

### **REGISTRATION FORM**

**Name of the Institution:**

**Name of the College:**

**Name of the Student Organization:**



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***Participant 1: \* REPRESENTATIVE TO THE ELECTIONS\****

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1. Print out this form and fill it out with the necessary information then send it back to **[pcohms2011@gmail.com](mailto:pcohms2011@gmail.com)**. You will receive a text message acknowledging the receipt of your registration form.
2. Note that the name under Participant 1 will be the representative of the school to the elections.
3. Registration starts at 7:00AM.
4. Participants are requested to be in their school uniform during the event.
5. Please do not forget to bring your:
  - a. School I.D and;
  - b. A photocopy of your school registration form attached with a 2x2 I.D picture.